



PRIVATE MOTOR VEHICLE USE POLICY

The use of private motor vehicles by Annesley Junior School staff while undertaking school business is discouraged. Staff are encouraged to use taxis or public transport. The school will not accept any liability, which may arise from the use of a privately owned motor vehicle while on school business. All fines incurred through motor vehicle or traffic infringements and the like will be the responsibility of the driver. All use of privately owned motor vehicles on school business must be approved in advance by the Principal. Approval for the use of a privately owned motor vehicle on school business is dependent upon the vehicle being registered and covered by a current comprehensive insurance policy. No staff member can be directed to use his or her private motor vehicle.

In acknowledgement of the Motor Vehicle child restraint laws, staff are not allowed to transport school students under seven years of age unless exceptional circumstances arise. In this instance approval must be sought from the Principal prior to transport.

Staff may only transport students seven years or older in their private motor vehicle if prior approval has been given by the Principal. When transporting students seven years and older the following must be complied with:

Child restraints - seven years and older

If a child is over seven years and still fits in a booster seat (up to 26 kg), they should continue using it until they are tall enough for the adult seatbelt to fit properly. Research suggests that an adult seatbelt will fit a child properly when they are around 140 cm tall.

Lap-sash seatbelts provide greater protection than lap-only seatbelts. If there is a lap-only seatbelt in a car, it can be used with a properly fitting child safety harness by a child up to 32 kg (approximately 10 years of age).

A seatbelt fits properly if:

- the sash part of the seatbelt sits flat on the shoulder without touching the face or neck
- the lap part of the seatbelt crosses low over the hips, not the abdomen
- it's not twisted
- all the slack is removed.

Standards for restraints and seats

Child restraints and seats sold in Australia must meet the requirements of the Australian Standard AS 1754. They have certification marks as follows:



Restraints approved to an earlier Australian Standard may be used but are not recommended.

REVIEW

This policy and the supporting procedures will be reviewed biennially.